



# Person Specification

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St. Helens Council

Job Title: Senior / Care Manager

Ref No:

Knowledge	E = Essential D = Desirable	Identified by
Knowledge and understanding of relevant legislation and guidance.	Essential	App Form/Interview
Knowledge of risk factors and difficulties relevant to client group.	Essential	App Form/Interview
Understanding of rehabilitation processes.	Essential	App Form/Interview
Knowledge of user and carer issues.	Essential	App Form/Interview
A thorough understanding of the care management process.	Essential	App Form/Interview
Understanding risk management and assessment.	Desirable	App Form/Interview
Knowledge of Local Authority services.	Desirable	App Form/Interview
Social Care models of delivering services to people who are disabled.	Desirable	App Form/Interview
Understanding of Safeguarding Adults procedures.	Essential	App Form/Interview
Skills and Abilities	E = Essential D = Desirable	Identified by
An ability to work independently and as a multi-disciplinary team member.	Essential	App Form/Interview
Good communication and assessment skills both written and verbal.	Essential	App Form/Interview
Problem Solving Skills.	Essential	App Form/Interview
Ability to organise tasks and manage time.	Essential	App Form/Interview
Ability to utilise IT and a willingness to undertake IT training as required	Essential	App Form/Interview
Ability to work effectively with other agencies and professionals.	Essential	App Form/Interview
Ability to use initiative and make decisions when appropriate.	Desirable	App Form/interview
Experience	E = Essential D = Desirable	Identified by
Experience of developing carepackages.	Essential	App Form/Interview
Experience of working with older/disabled people.	Essential	App Form/Interview
Experience of working in a multiagency setting.	Essential	App Form/Interview



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Qualifications	E = Essential D = Desirable	Identified by
CQSW, DipSW or CSS or a Degree in Social Work.	Essential	Certificate/App Form
Further training courses relevant to post.	Desirable	App Form/Interview
Other Circumstances	E = Essential D = Desirable	Identified by
Registered qualified Social Worker with the Health Care Professionals Council (HCPC)	Essential	App Form/Registration Document
Be prepared to work flexibly.	Essential	App Form
*Full driving licence, access to a car and ability to travel across the Borough of St Helens.	Essential	App Form/Licence

\*If an applicant cannot drive as they are precluded by disability, applications are still welcome. Applicants are asked to provide a statement as to how they will be in a position to alternatively meet the requirement to enable the duties to be carried out effectively and efficiently with reasonable adjustments.