



Job Description

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St. Helens Council

Post: Safeguarding and Review Manager - ESCP8

Department: Children and Young People's Service

Grade: Scp42 - 44

Responsible to: Operational Manager

Purpose of the Post:

To Chair Looked After Children meetings, Child Protection Conferences and other Safeguarding meetings. To develop and ensure good and consistent practice for Looked After Children and Safeguarding. To provide consultation and advice on all Safeguarding and LAC issues.

Duties and Responsibilities:

To promote high quality and consistent practices sensitive to the needs of children

To improve care planning and decision making for Looked After Children

To ensure consistency in the Local Authority's approach to Looked After Children and Safeguarding and effective planning by ensuring meetings take place in accordance with Government guidance, statutory requirements and LSCB procedures.

To Chair Looked After Children reviews efficiently ensuring full involvement of the child and key adults in the planning processes.

To meet with children between reviews to obtain their views and to monitor progress is being made as directed in their Care Plan, and in accordance with guidance.

Ensure that children looked after are properly safeguarded wherever they live

Secure a timely and appropriate route to permanence arrangements.

To fulfil the IRO statutory responsibility to resolve problems by negotiation with power to refer a case to CAFCASS, where appropriate

To Chair Child Protection Conferences and other Safeguarding meetings, including meetings following the sudden and unexpected death of a child and strategy meetings following an allegation of abuse against a professional or carer.

To monitor the implementation of recommendations from safeguarding meetings and ensure identification of concerns about practice.

To provide advice and guidance across the Department and key partner agencies for all Safeguarding and Looked After Children issues.

To undertake audits of social work practice as directed by the Safeguarding Manager in order to provide high quality and safe social work practice across the Borough

To participate in regional development groups to share and develop best practice

Contribute to the development of the Safeguarding and Looked After Children agenda including developing and delivering training.

To work with groups of children and young people to ensure full participation.

To comply with the Council's Health and Safety Policy and associated safe working procedures and guidelines.

To be responsible for the implementation of the Council's Health and Safety Policy and associated safe working procedures and guidelines. To contribute towards the identification and management of risk within the service area.

To communicate the Health and Safety Policy, procedures and guidelines to all employees and contractors under the management/supervision of the post holder. To monitor compliance with the policy, procedures and guidelines, keeping appropriate records as required.

To comply with the Council's Comprehensive Equality Policy and ensure that it is implemented within the service area and amongst employees within the remit of the post.

To be responsible for the implementation of the Council's Human Resource policies and procedures including Employee Relations, within the remit of the post.

To comply with the Council's Data Protection Policy and Code of Practice within the service area and amongst employees within the remit of the post.

This post is subject to Disclosure.

This post is Politically Restricted in accordance with the Local Government and Housing Act 1989.

The details contained within this job description reflect the content of the job at the date it was prepared. However, it is inevitable that over time, the nature of the job may change. Existing duties may no longer be required and other duties may be gained without changing the general nature of the post or the level of responsibility entailed. Consequently, the Council will expect to revise this job description from time to time and will consult the postholder/s at the appropriate time.

Date Reviewed : 12th May 2015