



Job Description

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St. Helens Council

Post:	Youth Engagement Officer
Post Number:	
Department:	Peoples Services
Grade:	SCP 18-21
Responsible to:	Youth Intervention Coordinator
Purpose of the post:	To provide support to children and young people
This can include:	<p>Support to young people on a one to one support basis, group work, and outreach work</p> <p>To support the engagement of children and young people deemed to be at risk of exploitation, ongoing gathering of information of child exploitation, delivering awareness sessions and informal education to children and young people</p>

Duties and Responsibilities:

1. Work effectively with groups of children and young people in a variety of settings, including the streets and homes, which includes identifying issues that need addressing and managing behaviour.
2. Work productively, proactively, assertively and persistently with those young people that are difficult to engage, using a variety of methods, in order to gain their trust, build confidence, and address any negative behaviour;
3. Providing advice and support to young people to help with their personal and social development.
4. Signpost, makes appropriate referrals, and encourage engagement with other support services for children and young people
5. To respond appropriately in the management of potentially challenging situations, in accordance with departmental procedures, working assertively and positively with young people to challenge negative behaviour;
6. To consult with children and young people to ensure that the plan is tailored to meet identified needs and agreed goals
7. To monitor a child's/young person's progress via identified measurement tools
8. Attending case conferences, planning meetings, reviews, Family Action Meetings, etc. on children and young people and their families as required
9. Assisting in maintaining children and young peoples' links and positive relationships with their families, schools and communities
10. To work flexibly, including early mornings, evenings and weekends, to suit the needs of children and young people at locations across St Helens

11. To maintain records of all contacts held with children and young people in line with agreed case recording guidelines
12. To keep up-to-date with support services available within St Helens
13. To undertake relevant training where required
14. Contributing skills and knowledge as part of a staff team and attending staff meetings where required.
15. To be involved in the planning, delivery and evaluation of targeted projects for young people;
16. Working intensively with a small caseload of young people in various settings and on a home-visiting basis
17. Establish good working relationships with partner agencies, specialised teams and universal providers to ensure effective service delivery for families.
18. To provide access to C Card, Chlamydia Testing, pregnancy testing and LGBT support if required
19. To work in line with St Helens LSCB safeguarding children policies and procedures.
20. To comply with the Council's Health and Safety Policy and associated safe working procedures and guidelines.
21. To comply with the Council's Comprehensive Equality Policy and to ensure that it is implemented within the service area of the post.
22. To comply with the Council's Information Management Framework (including the Data Protection Policy, Code of Practice and Social Media Policy).
23. To comply with the Council's Code of Conduct a fundamental aspect of which are "the Seven Principles of Public Life", and to conduct oneself with the highest standards of conduct that they require

This post is not subject to Disclosure.

This post is not Politically Restricted in accordance with the Local Government and Housing Act 1989 (as amended).

The details contained within this job description reflect the content of the job at the date it was prepared. However, it is inevitable that over time, the nature of the job may change. Existing duties may no longer be required and other duties may be gained without changing the general nature of the post or the level of responsibility entailed. Consequently, the Council will expect to revise this job description from time to time and will consult the post holder/s at the appropriate time.

Date updated: April 2018