



# Person Specification

make the right move - join us



St. Helens Council

Job Title: Caretaker

<b>Knowledge</b>	<b>E = Essential D = Desirable</b>	<b>Identified by</b>
Knowledge of basic Health and Safety Procedures and hazards	E	Application Form/ Interview
<b>Skills and Abilities</b>	<b>E = Essential D = Desirable</b>	<b>Identified by</b>
Basic DIY Skills	E	Application Form/ Interview
Ability to organise and prioritise workload for self and others	E	Application Form/ Interview
Ability to communicate with staff/public at all levels	E	Interview
Ability to undertake routine paperwork	E	Application Form/ Interview
Ability to motivate staff to work as a team	E	Interview
<b>Experience</b>	<b>E = Essential D = Desirable</b>	<b>Identified by</b>
Experience of the cleaning Industry	E	Application Form/ Interview
<b>Qualifications</b>	<b>E = Essential D = Desirable</b>	<b>Identified by</b>
BIC's Level 1 & 2	D	Application Form
NVQ Level 1	D	Application Form
<b>Other Circumstances</b>	<b>E = Essential D = Desirable</b>	<b>Identified by</b>
Must be able to work as part of a team in a very busy environment	E	Interview
An ability to fulfil all spoken aspects of the role with confidence through the medium of English.	E	Interview