



Person Specification

make the right move - join us



St. Helens Council

Job Title: Health & Safety Officer

Ref No: CHS08

Knowledge	E = Essential D = Desirable	Identified By
Knowledge of current Health & Safety Legislation.	E	Application/Interview/ /presentation
Knowledge of Local Government functions & services.	D	Application/Interview/ /presentation
Knowledge of current health & safety best practice.	E	Application/Interview/ /presentation
Skills and Abilities	E = Essential D = Desirable	Identified By
Effective communication and interpersonal skills.	E	Application/Interview
Numeracy and literacy skills.	E	Application/Interview
Workplace audit and investigation skills	E	Application/Interview
Undertake Fire Risk Assessments of Local Authority Premises, including schools and provide detailed reports.	D	Application/Interview
Experience	E = Essential D = Desirable	Identified By
Minimum of 3 years' experience in a health & safety capacity (post attainment of the Nebosh National General Certificate in Occupational Health & Safety).	E	Application/Interview/ /presentation
Experience of working in local authority/technical/construction organisation.	D	Application/Interview
Experience of working in a multi-disciplinary organisation	D	Application/Interview
Experience of accident investigation	E	Application/Interview
Qualifications	E = Essential D = Desirable	Identified By
Nebosh National General Certificate in Occupational Health & Safety	E	Application/Interview
Holding or working towards the Nebosh National Diploma in Occupational Health & Safety or equivalent.	D	Application/Interview
Nebosh National Construction Certificate	D	Application/Interview



Person Specification

make the right move - join us



St. Helens Council

Nebosh Fire Safety & Risk Management or equivalent	D	Application/Interview
Evidence of CPD	D	Application/Interview
Other Circumstances	E = Essential D = Desirable	Identified By
An ability to fulfil all spoken aspects of the role with confidence through the medium of English	E	Interview
Full Driving Licence	D	Application
Access to Vehicle	D	Application

Job Title: Health & Safety Officer

Ref No: CHS08