



# Person Specification

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St. Helens Council

Job Title: Youth Intervention Coordinator

Ref No:

Knowledge	E = Essential D = Desirable	Identified By
Knowledge of Youth Work, delivery methods and practices	E	Application Form/Interview
Knowledge of Early Intervention strategies and how to implement them	E	Application Form/Interview
Knowledge of quality standards and systems management	E	Application Form
Knowledge of exploitation	E	Application Form/Interview
Knowledge of HR policies and Procedures	D	Application Form
Skills and Abilities	E = Essential D = Desirable	Identified By
The ability to design ,deliver and monitor outcomes for young people	E	Application Form/Interview
To be able to produce individual reports on young people	E	Application Form
To be able to produce business plans and evaluation reports	E	Application Form
Ability to offer specialist guidance to partners	D	Application Form
Ability to record and present information to partners	E	Interview
The ability to produce individual interventions to meet needs of children and young people	E	Interview
To manage budgets	D	Application Form
To plan and chair meetings with either one own staff team or with partners	E	Interview
To be able to provide day to day cover of the Service in the absence of the Service Manager	E	Application Form
Experience	E = Essential D = Desirable	Identified By



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Experience of managing staff	D	Application Form
Experience of designing, delivering and measuring targeted youth work interventions	E	Interview
Experience of working in challenging environments with young people	E	Application Form
Experience of managing teams that can work with young people in a detached setting, group or individual setting	E	Application Form/Interview
Experience of researching new and developing themes within youth work	D	Application Form
Experience of delivering holiday programmes	D	Application Form
Experience of monitoring projects and reporting on outputs/outcomes and expenditure for external funder	D	Application Form
Experience of developing interventions around the voice of the child	E	Application Form/Interview
Experience of managing safeguarding issues	E	Interview
<b>Qualifications</b>	<b>E = Essential D = Desirable</b>	<b>Identified By</b>
NVQ Level 3 or equivalent in Youth and Community Work, Health & Social Care, Education	D	Application Form
<b>Other Circumstances</b>	<b>E = Essential D = Desirable</b>	<b>Identified By</b>
An ability to fulfil all spoken aspects of the role with confidence through the medium of English	E	Interview
Must have at least two years of face to face Youth Work	E	Application Form/Interview
Ability to work weekends and evenings as the Service needs	E	Application Form