



Person Specification

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St. Helens Council

Job Title: Youth Justice Service Volunteer Coordinator

Ref No:

Knowledge	E = Essential D = Desirable	Identified By
<ul style="list-style-type: none"> • Demonstrate knowledge of Safeguarding and Public Protection and its application in the youth justice setting. 	E	A/I/T
<ul style="list-style-type: none"> • An understanding of adolescent development and the issues linked to young people offending including ACES/ trauma informed approaches to intervention. 	E	A/I/T
<ul style="list-style-type: none"> • A knowledge and understanding of equal opportunities and diversity issues. 	E	A/I/T
<ul style="list-style-type: none"> • Demonstrate knowledge of Restorative Justice concepts and practice. 	E	A/I
<ul style="list-style-type: none"> • Good working knowledge and understanding of relevant criminal justice and childcare legislation (particularly around Referral Orders), recent changes and implications. 	E	A/I
<ul style="list-style-type: none"> • Knowledge of the principals of evidence-based practice and Youth Justice Board National Standards and scaled approach. 	E	A/I
Skills and Abilities	E = Essential D = Desirable	Identified By
<ul style="list-style-type: none"> • Communication Skills - To be able to understand and be understood by different groups and individuals in various situations. To be able to prepare and present both written and verbal reports to a good standard. 	E	A/I/T
<ul style="list-style-type: none"> • Interpersonal Skills - To be able to form good working relationships with people from a wide range of social, cultural and ethnic backgrounds to enable you to achieve your goals and also to promote the reputation of St Helens YJS. 	E	A/I/T



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Qualifications	E = Essential D = Desirable	Identified By
<ul style="list-style-type: none"> • Professional Qualification in any of the following: <ul style="list-style-type: none"> ○ Social work. ○ Professional Certificate of Effective Practice (Youth Justice). ○ Probation. ○ A minimum Level 4 qualification in one of the following: <ul style="list-style-type: none"> - Information Advice Guidance - Youth and Community Work - Criminology - Psychology - Counselling • To have completed the restorative approaches training or a willingness to complete it. 	E	A/C
	E	A/C
Other Circumstances	E = Essential D = Desirable	Identified By
Valid driving licence with access to a car to enable travel to various locations for home visits, and meetings in and out of borough.	E	A/I
Willingness to work unsociable hours when required (evenings, bank holidays and weekends).	E	A/I
Willingness and commitment to undertake further training.	E	A/I
An ability to fulfil all spoken aspects of the role with confidence through the medium of English	E	I

*If an applicant cannot drive as they are precluded by disability, applicants are still welcome. Applicants are asked to provide a statement as to how they will be in a position to alternatively meet the requirements to enable the duties to be carried out effectively and efficiency with reasonable adjustments

A – Application Form

I – Interview

T- Test

C - Certificates



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