



Job Description

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St. Helens Council

Post:	Senior Care Manager
Department:	Adult Social Care and Health
Grade:	Scp 35 to 38
Responsible to:	Assistant Team Manager

Purpose of the Post:

To undertake needs-led assessments and to provide support to adults and their carers.

To provide specialist support to service users, carers and colleagues in accordance with their particular skills and qualifications.

To work in an Integrated Continuing Healthcare Team to provide the required support in delivering the NHS Framework for Continuing Healthcare and NHS Funded Nursing Care for adults.

Duties and Responsibilities:

1. Complete complex multi-disciplinary assessments and provide on-going case management for people who may have unstable and unpredictable conditions, within the criteria of each individual service.
2. To offer and conduct assessments for Carers in relation to their own needs as distinct from those of the individuals being cared for.
3. Where possible seek to sustain and maintain individuals in the community who's challenging behaviors present a risk to the individual and others.
4. To identify eligible needs and / or outcomes, and identify appropriate services to meet those needs / outcomes including Self Directed Support options.
5. To work with the Adult Safeguarding team during investigations where appropriate.
6. To perform as an AMHP or be prepared to undertake appropriate training in order to perform as an AMHP.
7. To act as Best Interest Assessor or be prepared to undertake training in order to act as a Best Interest Assessor and make recommendations in line with Deprivation of Liberty Safeguards.
8. To make decisions in relation to the Mental Capacity Act regarding best interests and capacity, without support.
9. Provide informal supervision in the office environment.



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10. Supervise student social workers.
11. Deputise for the Assistant Team Manager when appropriate.
12. Work in-line with departmental policy and procedure, within the social care legislative framework and within set budgets.
13. To act as a service broker where appropriate to arrange, commission and co-ordinate appropriate services according to:
 - Departmental Policy
 - Any agreement made by the Authority with service providers
 - Agreed budget constraints
 - Principles of Self Directed Support
14. To participate in staff appraisal, supervision and training including PQ as appropriate.
15. To comply with the Council's Comprehensive Equality Policy and ensure that it is implemented within the service area of the post.
16. To comply with the Council's Health and Safety Policy and associated safe working procedures and guidelines.
17. To comply with the Council's Data Protection Policy and Code of Practice within the service area of the post.

This post is/is not subject to Disclosure.

This post is/is not Politically Restricted in accordance with the Local Government and Housing Act 1989.

The details contained within this job description reflect the content of the job at the date it was prepared. However, it is inevitable that over time, the nature of the job may change. Existing duties may no longer be required and other duties may be gained without changing the general nature of the post or the level of responsibility entailed. Consequently, the Council will expect to revise this job description from time to time and will consult the postholder/s at the appropriate time.

Date Prepared: December 2009

Date Reviewed: January 2011

Date Reviewed; March 2014